

**MINUTES OF MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 7<sup>TH</sup> AUGUST 2014 AT EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM**

---

**PRESENT** Cllr I Prout (Chair)  
Cllr D Beynon  
Cllr A Ensom  
Cllr C Hopkinson  
Cllr K Talbot  
Cllr J Williams  
Cllr D McIntosh

**APOLOGIES:** Cllr A Ratcliffe  
Cllr I Wilkinson

The Clerk was in attendance (Mrs J Clark)

**244/13** **DECS OF INTEREST**

Cllr Charles Hopkinson declared an interest in planning application 14/0270/PA as he works for Pembrokeshire Housing which is part of Millbay Homes (the applicant).

**245/13** **MINUTES OF THE LAST MEETING**

The Minutes of the meeting held on 3<sup>rd</sup> July 2014 were proposed and seconded. They were agreed as a true record.

**246/13** **MATTERS ARISING FROM THE MINUTES**

**Minute 240/13** – The clerk reported that Colin purchased items for Council from Frosts of Saundersfoot and the Farmer’s Co-operative at Sageston. It was agreed that accounts to be set up with Frosts and the Farmer’s Co-operative in order to claim back the VAT on purchases.

**247/13** **PLANNING APPLICATIONS**

The following planning applications were received:

**14/0375/PA:** Erection of 3 dwellings at Beaconing View, Wooden: **SUPPORT** but concerns expressed about access onto the main road.

**14/0222/PA:** Four residential properties at Coppins Lodge, Pentlepoir: **SUPPORT**

**14/0270/PA:** Extension and replacement roof at Stoke Lodge, Pentlepoir: **SUPPORT**

248/13

**REPORTS ON PLAY AREAS**

**Pentlepoir:** This is looking a lot better since the fence was painted. However concern was expressed about the shackles on the swings. They are rusty and should be replaced with thicker ones. Colin to be requested to look at these. Replacement shackles should be galvanised and it was agreed that Chris from Bizzy Play be asked what the specification should be. Enough shackles should be purchased for all swings at all play areas which is about 16. The bin liner has still not been replaced and the Clerk will remind the appropriate PCC officer – Glanville Codd.

**Broadmoor:** This Park is also looking good. An inspection has been carried out and found four items that require attention. The safety surfacing needs to be adjusted by removing the timber frame and filling in with soil and then turf so that it overlaps the wet pour. Colin to be asked to try this on the back edge and the left hand side only to see how it works. There is rotten wood on the small MUGA and on the large MUGA the climbing rope has become detached from the base – ask Bizzy Play to repair this. At the toddler multi play the timber close to the ground is rotten and needs to be replaced – ask Bizzy Play to repair. Members are pleased with the general maintenance and grass cutting carried out by Colin Phillips and asked that their comments be passed on to him.

**East Williamston:** Cllr Doug McIntosh has inspected and the fencing needs replacing in several places. It was agreed to monitor this closely over the short term. The Picnic table and seats have been moved by the Friends of the Park into the play area.

249/13

**CORRESPONDENCE**

The following correspondence has been received:

- a) 'Play for Wales magazine – noted
- b) 'Making a Difference' presentation by HDUHB for Cllr I Prout
- c) 'Experience Pembrokeshire Festival and Events Guide' - noted
- d) Hywel Dda Univ Health Board – info on changes to maternity and neonatal services at Withybush Hospital – noted.
- e) Draft Flood Management Strategy – put on next agenda.

250/13

**FINANCIAL MATTERS**

- a) Report of external auditor – this had been circulated prior to the meeting and was accepted. The comments regarding the internal auditor's report were noted relating to a contract of employment for the clerk and regular VAT returns. The Annual Return was duly signed as required for return to BDO for a final audit opinion.
- b) Bank balances – the bank balances were given as follows:

Current Acct (as of 31 <sup>st</sup> July 2014)	£4,360.98
Deposit Acct	£6,076.31
Parks Acct	£13,028.96



253/13

**ITEMS SUBMITTED BY COUNCILLORS**

The following matters were reported:

- a) The Japanese Knotweed does not appear to have been treated. The clerk was asked to remind PCC immediately. In addition, the weed at the churchyard is causing a problem as the church cannot afford to pay a contractor to treat it and are asking Council for financial assistance from Council towards this. Weed is also evident on the bank outside the church and it was agreed to ask PCC to treat this as well as the other lots on the lane to Prouts Park Farm. The clerk was asked to find out from PCC what they use to treat it and can they treat the two lots. The clerk was asked to contact PCC to ask if they will spray both lots of weed urgently.
- b) The white line markings in Station Road have not been done and the clerk agreed to remind PCC. The Bus shelter in Pentlepoir has not been cleaned for some time and would be reported to PCC.
- c) The Noticeboard in Pentlepoir has been repaired and it is now on private property now that the school has been sold. It should be relocated on the opposite side of the road in a suitable place.
- d) The sit on mower broke down 3 weeks ago and Riverlea repaired a blocked filter. The Invoice for this work will be forwarded to D Beynon. Also the Kimoto tractor broke down last weekend with the power drive stuck in gear. Cllr Beynon towed it back to his farm and it has been discovered that the small clutch is jammed and it won't go into gear. It has been taken back to Carmarthen for repair and needs a special valve which costs £400 so that toppler will work on the tractor. Approval to purchase this was given whilst it is at the workshop. The tractor should be licensed to drive it on the road as in case of an accident the insurance may be void. In fact both tractors should be road taxed and the Clerk was asked to make enquiries into this in order to discuss at the next meeting.
- e) The clerk was asked to phone PCC Planning Dept to change the address on correspondence to mine.

254/13

**DATE OF THE NEXT MEETING**

The next meeting will be held on Thursday 4<sup>th</sup> September 2014 at 7.00pm at East Williamston Community Hall.

There being no further business, the meeting closed at 8.35pm.